

Regular Council Meeting—September 10, 2013

The meeting of the Council of the Town of Altavista was held in the Council Chambers of the J.R. Burgess Municipal Building, 510 Seventh Street on September 10, 2013 at 7:00 p.m.

1. Mayor Mattox called the meeting to order and presided.
2. Rev. Carlton Gunter, Penuel Baptist Church, gave the invocation.

Council members
present:

Mayor Michael Mattox
Mr. Tracy Emerson
Mr. Bill Ferguson
Mr. Timothy George
Mr. Jay Higginbotham

Council members
absent:

Mrs. Beverley Dalton
Mr. Charles Edwards

Also present:

Mr. J. Waverly Coggsdale, III, Town Manager
Mr. Daniel Witt, Assistant Town Manager
Mrs. Tobie Shelton, Finance Director
Interim Chief Ken Walsh, Police Department
Mr. John Tomlin, Director of Public Works
Mr. Steve Bond, Wastewater Treatment Director
Mrs. Megan Lucas, Economic Dev. Director
Mr. John Eller, Town Attorney
Mrs. Mary Hall, Administration

3. Mayor Mattox asked if there were any questions regarding the agenda.

A motion was made by Mr. Emerson, seconded by Mr. George, to approve the agenda.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

4. Public Comment

Mayor Mattox asked if anyone would like to speak on anything not listed on the agenda.

Mr. Herb Miller, President of Altavista on Track (AOT) and resident of the Leesville Lake area, addressed Council advising Ms. Jo Kelley has retired from AOT and Ms. Linda Rodriguez has assumed Ms. Kelley's duties as executive director, effective September 1, 2013. Mr. Miller thanked Ms. Kelley for coming out of retirement and assuming that position when the Executive Director resigned. He mentioned the upcoming Scarecrow Stroll, the Town wide Yard Sale and the Gibley Jog as scheduled AOT events.

Mayor Mattox welcomed Ms. Rodriguez and thanked Ms. Kelley for her service to the Town.

5. Special Items or Recognitions
6. Consent Agenda

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- a) Approval of Minutes-Regular Meeting August 13, 2013
- b) Receive monthly review of Invoices
- c) Receive monthly review of Revenue & Expenditures
- d) Receive monthly review of Reserve Balance/Investment Report
- e) Departmental Monthly Reports
 - Administration
 - Business License
 - Community Development
 - Economic Development
 - Police Department
 - Public Works Department
 - Transit System
 - Wastewater Department
 - Water Department

A motion was made by Mr. Ferguson, seconded by Mr. Emerson, to approve the items as listed on the consent agenda.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

7. Public Hearings

8. Standing Committee/Commission/Board Reports

a) Council Committees

i. Finance/Human Resources Committee

Virginia Retirement System (VRS) Hybrid Retirement Plan and Disability Program

Mr. Ferguson advised of a memorandum from Mrs. Tobie Shelton, Finance Director, regarding the new Virginia Retirement System (VRS) Hybrid Retirement Plan that will become effective on January 1, 2014. As outlined in Mrs. Shelton’s memo, an employee's VRS plan will be determined by their date of hire and all new employees, after January 1, 2014, will be under the Hybrid Plan. Under the Hybrid Plan, the disability retirement coverage will cease to exist, therefore creating the necessity to provide this coverage under a different mechanism. There are options for providing this coverage and staff is assessing those options. He advised the decision as to whether to participate in the newly created Virginia Local Disability Program will need to be made at this time. Based on staff's recommendation, the Committee recommends that the Town of Altavista adopts the resolution to "opt out of the Virginia Local Disability Program". It is staff's feelings that a better disability coverage option can be achieved either through the VML Insurance Programs (VMLIP) or VaCorp.

Mr. Higginbotham suggested tabling this item until full Council is present.

Mr. Ferguson noted Mr. Edwards and Mrs. Dalton are on the Finance Committee and was in favor of opting out at the Finance Committee meeting.

A motion was made by Mr. Ferguson, seconded by Mr. George, to adopt the resolution to "opt out of the Virginia Local Disability Program".

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Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	No

RESOLUTION

Irrevocable Election Not to Participate in Virginia Local Disability Program

WHEREAS, by enacting Chapter 11.1 of Title 51.1 of the *Code of Virginia*, the Virginia General Assembly has established the Virginia Local Disability Program (“VLDP”) for the payment of short-term and long-term disability benefits for certain participants in the hybrid retirement program described in Virginia Code § 51.1-169; and

WHEREAS, for purposes of VLDP administration, an employer with VLDP-eligible employees may make an irrevocable election on or before November 1, 2013, requesting that its eligible employees not participate in VLDP as of the VLDP effective date of January 1, 2014, because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees that meets or exceeds the coverage set out in Chapter 11.1 of Title 51.1 of the *Code of Virginia*, with the exception of long term care coverage, by January 1, 2014; and

WHEREAS, it is the intent of The Town of Altavista, 55324, to make this irrevocable election to request that its eligible employees not participate in VLDP;

NOW, THEREFORE, IT IS HEREBY RESOLVED that The Town of Altavista irrevocably elects not to participate in VLDP because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees; and it is further

RESOLVED that, as an integral part of making this irrevocable election, The Town of Altavista certifies that it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees.

Adopted in Altavista, Virginia this 10th day of September, 2013

Authorized Signature

Title

Water Improvements-Reimbursement Resolution

Mr. Ferguson advised at last month’s Council meeting, Council authorized the Town Manager to execute the "engineering services" contract with WW Associates for the *Bedford Avenue Waterline Replacement Project (1A)*. Staff continues to review and weigh the options in regard to the funding of this project, which is an estimated total of \$2.5 million. At this time, the Committee recommends that Council adopt the reimbursement resolution, which would allow the Town to pay itself back for any expenses incurred on this project, should it decide to finance the project. He noted a meeting was conducted on September 9, 2013 and the amount was raised to maximum not to exceed \$3 million.

A motion was made by Mr. Ferguson, seconded by Mr. Higginbotham, to adopt the reimbursement resolution related to the *Bedford Avenue Waterline Replacement Project (1A)* be adopted.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

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RESOLUTION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF A BORROWING

WHEREAS, the Town of Altavista, Virginia (the "Borrower"), intends to acquire, construct and equip improvements to its water systems, including but not limited to, replacement of certain water lines and replacement of pumps, meters and filters (collectively, the "Project"); and

WHEREAS, plans for the Project have advanced and the Borrower expects to advance its own funds to pay expenditures related to the Project (the "Expenditures") prior to incurring indebtedness and to receive reimbursement for such Expenditures from proceeds of tax-exempt bonds or taxable debt, or both;

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF ALTAVISTA, VIRGINIA:

I. The Borrower intends to utilize the proceeds of tax-exempt bonds (the "Bonds") or to incur other debt, in an amount not currently expected to exceed \$3.0 million to pay the costs of the Project.

2. The Borrower intends that the proceeds of the Bonds be used to reimburse the Borrower for Expenditures with respect to the Project made on or after the date that is no more than 60 days prior to the date of this Resolution. The Borrower reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Bonds or other debt.

3. Each Expenditure was or will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Borrower so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Borrower.

4. The Borrower intends to make a reimbursement allocation, which is a written allocation by the Borrower that evidences the Borrower's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Borrower recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction of at least five years.

5. The Borrower intends that the adoption of this resolution confirms the "official intent" within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.

6. This resolution shall take effect immediately upon its passage. Adopted

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AEDA "All Hands" Meeting-Funding Request

Mr. Ferguson advised the Altavista Economic Development Authority (AEDA) has decided to hold an "All Hands" meeting as outlined in the memorandum from Chairperson Rayetta Webb, Altavista Economic Development Authority. The AEDA is requesting that the Town of Altavista underwrite the cost of the meal for this event. The Finance Committee has reviewed this request and recommends that the Town cover the cost of the meal up to a not to exceed amount of \$1,000. Staff feels this expenditure can be taken from the Administration's "Miscellaneous Expenses" line item.

A motion was made by Mr. Ferguson, seconded by Mr. George, that the Town authorizes the expenditure of up to \$1,000 for the meal related to the AEDA's "All Hands" meeting."

Mr. Higginbotham questioned if the EDA had a budget that could cover the expenses.

Mayor Mattox responded the EDA has a set amount of money and does not have a revenue source; taking money from their budget would reduce the EDA's ability to give incentives.

Mr. Coggsdale clarified there are monies under the EDA but it is not funded through the Town; this money goes back many years from private

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donations. He stated the purpose of this event is to bring together the committees, organizations and volunteers recognizing their service to the community and to discuss economic development.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	No

Altavista Commons Meals Tax Issue

Mr. Ferguson advised at last month's meeting, a citizen requested that the agreement regarding the Town/County sharing of meals tax revenue be reviewed for its legality. The Committee was updated by the Town Attorney and decided that the agreement is in place and the Town should proceed with payment to the County as outlined in the agreement.

Town Attorney, Mr. Eller, advised he was at the Finance Committee meeting and noted the agreement the town has with the county is separate from the court order that affects the boundary line adjustment. He stated the document pertaining to the meals tax agreement is a memorandum of understanding which was entered into October 26, 2006 between the Campbell County Board of Supervisors and Council of the Town of Altavista. It is not, by its own language, stated to be a binding agreement on a future Council. It states it is a moral commitment based on the negotiations that were made when the boundary line adjustment was settled on. He mentioned the Council of 2006 cannot bind the Council of 2013. Mr. Eller mentioned the Town of Altavista received what it bargained for; additional territory and tax base and felt it was time for the County to receive what they bargained for.

Mr. Higginbotham felt the Town should renegotiate with the County as Mr. Emerson or Mr. George was not part of Council in 2006.

Mayor Mattox reminded Mr. Higginbotham that Council unanimously voted for this agreement and he was included in the vote.

Mr. Higginbotham felt it was a bad agreement for the Town.

Mr. Ferguson responded Mr. Higginbotham's comment was a matter of opinion as the Town has gained a boundary adjustment and additional tax revenue.

Mayor Mattox added the Town has benefited from meals taxes and other revenue for eight years. This is the first year the meals taxes have exceeded the \$2.5 million figure. He reminded Mr. Higginbotham the Town is in the process of discussing utility agreements with the County.

Mr. Higginbotham stated the reality is the Town controls the sewer and the County out negotiated the Town. He stated with the new Council they could address this issue and can sit back and not get locked into giving funds that are collected on the meals tax to the County. He felt the way it was structured it was not a good deal because as time goes on the Town will receive less proportionally.

Mayor Mattox stated he felt this matter was subject to negotiations but the Town has agreed up to this point and should move forward with payment to the County.

Mr. Higginbotham referred to the local citizen who has raised the issue if it is legal for the County to circumvent the will of the County citizens voting down a meals tax and felt the citizen was right.

Mayor Mattox felt the Town has benefited greatly with the agreement.

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Mr. Higginbotham asked that this item be postponed until a full Council is present.

Mayor Mattox responded the recommendation from the Committee is to move forward with payment of the meals tax revenue to the County and called for a consensus.

Mr. Higginbotham mentioned the Altavista taxpayers are paying for the recycling bins at the Wal-Mart Center and being used by County residents.

Mayor Mattox responded County residents shop and eat in the Town of Altavista as well.

It was the consensus of Council to proceed with the agreement.

VDOT's MAP 21 Project Application Submittal

Mr. Ferguson advised staff has been discussing the potential for filing an application for the "last leg" of the Downtown Streetscape project which would encompass 7th Street from Broad Street to Bedford Avenue over to Main Street back to Broad Street. He noted applications to VDOT's MAP 21 (formerly the TEA -21 program) are due November 21, 2013. Staff has consulted with Region 2000 and their staff is willing to assist with the Town's application at no charge. It is the Finance's Committee's recommendation to proceed with this application.

It was consensus of Council to move forward with the VDOT's MAP 21 Project Application.

Other Items/Updates

Mr. Ferguson advised the following:

- Armory Reuse/Redevelopment proposals review: Staff has communicated with the Masonic Lodge and is currently awaiting a more detailed, specific submittal of their original proposal.
- Health Care Benefits for Retirees – Staff continues to address this issue and the Committee felt this may be an issue that could be reviewed in the spring of 2014 when insurance renewals will be considered.
- Recreational Funding – English Park (County portion) – The Committee discussed that they would have a "cooperative spirit" towards funding if the existing County funding falls short of what is needed for the proposed priorities identified.

ii. Police/Legislative Committee

iii. Public Works/Utility Committee

Parking Layout—7th Street

Mr. Ferguson reported at last month's Council meeting the Public Works Committee recommended and Council approved a curb cut and cross walk that would connect the Town Hall entrance on 7th Street with the opposing side of the street. Part of the approval was to communicate with the property owners along the street. Following this process, it was determined that an additional curb cut on the east side of 7th Street (between Central Baptist Church and Dr. West's dental office) would be advantageous to the businesses in this area. Following discussion, the Committee recommends this addition to the previous approved curb cut and crosswalk. This work would be added to the existing contract for the on-going streetscape project.

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A motion was made by Mr. Ferguson, seconded by Mr. Emerson, to add an additional curb on the east side of 7th Street.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

Altavista Band Boosters Agreement—Trade Lot

Mr. Ferguson advised the Committee reviewed the draft of the proposed Trade Lot Agreement between the Town of Altavista and the Altavista Band Boosters. Staff and he have been working on this item for some time. Mr. Ferguson noted that this is a significantly different document than the existing agreement. Several sections have been removed, the Altavista Band Boosters have requested a change in the times they will use the lot (Section 1.), and the agreement seeks to promote better utilization of the lot (Section 6.) The Band Boosters felt they do not need December, January and February as there are few vendors and allows full usage of the parking lot for the YMCA. He stated the Committee's recommendation to approve this agreement.

Mr. Higginbotham questioned the availability of the lot for those who do want to sell these three months.

Mr. Ferguson stated the agreement seeks to have better utilization of the lot. Previously the entire lot was shut down for the first weekend of each month for the trade lot. For the slower months, vendors will be set up on the south side of the lot using only the amount of property that is needed.

Mr. Coggsdale stated the vendors could seek authorization from the Town. The Band Boosters will not be in charge of the trade lot for those three months. He stated some guidelines need to be in place outside of the Band Booster's agreement with the Town.

Mr. Higginbotham felt someone wanting to set up on the first Saturday of the month should not be restricted.

Mayor Mattox referred the matter of the trade lot usage in the months of December, January, and February back to the Public Works Committee.

A motion was made by Mr. Ferguson, seconded by Mr. George, to approve the agreement between the Town and the Altavista Band Boosters, as presented or as amended, regarding use of the Trade Lot.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

Town Bicycle Accommodation Plan

Mr. Ferguson mentioned the Committee, as well as the rest of Council, was provided with a draft copy of the "*Town of Altavista-Bicycle Accommodation Plan*" created by Region 2000 Local Government Council. The Committee has been reviewing the document and is working on having a Region 2000 representative (Kelly Hitchcock) to come to a meeting to present and go over the plan.

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Other Items/Updates

Mr. Ferguson advised the following:

- WWTP EOP – Several companies have taken samples during the past month, in an effort to prepare for "on-site" testing.

Mr. Higginbotham noted Mr. Lou Licht will be visiting in November to prune some of the trees and replant. Dr. Licht wants to dike off a small area to see if trees will grow in the sludge.

- English Park paving – Staff is working on developing options for the paving/surface treating of English Park.
- Utility Agreements- Staff continues to work on this item.

b) Others

Mayor Mattox noted a meeting with the Campbell County Board of Supervisors, Town of Brookneal and Town of Altavista Council is scheduled for October 10, 2013. He felt utilities as well as meals taxes would come up for discussion. Mayor Mattox called for a closed session to be set for 5:00 p.m. on October 8 before the regularly scheduled Council meeting. He asked that Mr. Greg Haley and Mrs. Megan Lucas be in attendance for the closed session.

9. New Business

a.) Delinquent Taxpayers List 2012 Consideration

Mrs. Shelton addressed Council advising they had been provided the annual listing of delinquent taxpayers as required by Section 70-3 of the Town Code. This year's outstanding taxes total \$33,679.80 (as of 9/03/13). A decrease over last year's listing by approximately \$6,100. Personal Property taxpayers account for the majority of the listing totaling \$21,215.09 - most of which are taxes on vehicles. She noted the Department of Motor Vehicles has been authorized to place stops on all active vehicles owned by these taxpayers. She mentioned there is a \$40 administrative fee for a stop to be removed once paid; half of the revenue remains with the Town and half is forwarded to DMV. The remainder of the listing accounts for outstanding real estate taxes totaling \$12,464.71.

Mrs. Shelton requested permission to advertise the presented listing of delinquent taxpayers in the Altavista Journal and to prorate the cost of the ad to the delinquent taxpayers. She noted prior to putting forth aggressive collecting efforts, over the last seven years, we collected on average 98.68% of taxes billed each year. After advertising and placing stops on vehicles, our collection efforts over these seven years increased to an average of 99.61%. According to our auditors, Robinson, Farmer, Cox Associates, based on their experience auditing local governments, most localities are around the mid 90's for a percent of tax levy collected. Mrs. Shelton also asked permission from Council to write-off taxes for deceased individuals in the amount of \$119.83. She noted due to the statute of limitations regarding personal property taxes, the 2008 taxes in the amount of \$5,866.98 are due to be written off and sought permission from Council to write-off the 2008 delinquent personal property taxes. She added the collection efforts will continue thru June 2014 on the 2008 personal property taxes.

Mr. Coggsdale mentioned approval to write off delinquent personal property taxes under \$20.00 in the amount of \$22.31 was also needed.

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A motion was made by Mr. Emerson, seconded by Mr. Ferguson to advertise the presented listing of delinquent taxpayers in the Altavista Journal and to prorate the cost of the ad to the delinquent taxpayers; real estate: \$12,464.71 and personal property: \$21,215.09.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

A motion was made by Mr. Higginbotham, seconded by Mr. Emerson, that the delinquent taxes for deceased individuals be written off as amended, in the total amount of \$119.83.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

A motion was made by Mr. Higginbotham, seconded by Mr. Ferguson, that the delinquent personal property taxes under \$20.00 be written off, in the amount of \$22.31.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

A motion was made by Mr. Ferguson, seconded by Mr. Higginbotham, that the 2008 delinquent taxes are written off, due to the statute of limitations regarding personal property taxes in the amount of \$5,866.98.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

10. Unfinished Business

11. Manager’s Report

a) Project Updates

VDOT Enhancement Project and Downtown Utility Replacement Project and Pittsylvania Avenue Intersection Project

- Pittsylvania Avenue has been reopened.
- Utility Work continues on 7th Street.
- Concrete work along Main Street between Pittsylvania Avenue and Campbell Avenue continues.

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Bedford Avenue Waterline Replacement Project

- Kick-off meeting for the project's engineering design phase was scheduled for Monday, September 9th. Mr. Coggsdale presented Council with a brief outline of the meeting.

b) Other Items as Necessary

c) Informational Items

12. Matters from Town Council

13. Closed Session

Mayor Mattox asked Mrs. Lucas to participate in the closed session.

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950, as amended,

Section 2.2-3711 (A)(5) regarding discussion concerning a prospective business or industry or the expansion of an existing industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

A motion was made by Mr. Higginbotham, and seconded by Mr. Emerson.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

Council went into closed session at 7:50 P.M.

Notice was given that council was back in regular session 8:00 P.M.

FOLLOWING CLOSED SESSION:

A motion was made by Mr. Higginbotham, and seconded by Mr. Emerson, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the town council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the town council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the town council.

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Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

Mayor Mattox asked if there was anything else to bring before Council.

No one came forward.

The meeting was adjourned at 8:01 p.m.

Michael E. Mattox, Mayor

J. Waverly Coggsdale, III, Clerk